

*Weddings*  
*at Orchard View Lavender Farm*

&



**JUNE BERI**  
*Events*

*Wedding Management*

**EXTRAORDINARY WEDDINGS BEGIN WITH A BRILLIANT PLAN**





## Welcome

Congratulations on your engagement! We're so excited that you are considering the beautiful Orchard View Lavender Farm to host your special day. We understand that planning a wedding can be both exciting and overwhelming, between the hundreds of websites, apps and forums, it's easy to get lost. But don't worry – through our partnership with Orchard View Lavender Farm you are in for an truly unique planning experience.

As a June Beri couple you will receive the same level of expertise, creativity, and dedication to detail that you would receive if you hired us privately. Our team of experienced wedding planners will work with you to ensure you have all the resources to plan the wedding you have always dreamed of! From checklists, design boards, budgeting, and more, you'll have everything you need to make the best decisions for your wedding. When your special day arrives, we will be there for you assisting your guests, getting you down the aisle and ensuring your guests have the time of their lives.

This guide will give you insight into our team, what you can expect and walk you through our planning process. We look forward to being part of your special day.

*Kasia McManamon*

CEO | Wedding Planner  
June Beri Events

# June Beri Events



## About Us

June Beri Events, a full-service wedding planning boutique located in the heart of Hunterdon County, NJ! We are genuinely excited for you. Seriously. When we say it, we mean it. At June Beri Events, we're all about that first-time-you-walked-into-a-candy-shop kind of excitement. Weddings and events are our jam, and we bring that same energy to every event we plan.

Our team is made up of problem solvers, outside-the-box thinkers, and all-around creatives. We've planned for every eventuality and every possible mistake, so you don't have to. With our collective experience, combined with growing up binging the ORIGINAL MacGyver, we have some serious skills up our sleeves.

Your extraordinary wedding begins with a brilliant plan. We are excited and grateful for the opportunity to make the wedding planning experience as seamless and enjoyable as possible for you.

## What to expect

### OUR APPROACH

Here at June Beri Events, our approach is centered on collaboration and rooted in the belief that your wedding needs to truly reflect who you are as a couple.

Through collaboration with our couples, and their chosen venue and vendors, we are able to consistently ensure that everyone is on the same page with a clear vision and the wedding is seamless.



# WEDDING *Management*

## ABOUT WEDDING MANAGEMENT

Your wedding is a once-in-a-lifetime event. You have been dreaming about it forever and planning it for months, even years. However, the day of your wedding can be a bit chaotic, to say the least. Wedding Management is the best of both worlds when it comes to Wedding Planning. You are able to plan your own wedding **AND** have an experienced planner helping you stay on track and from overlooking details that can be costly, frustrating, and heartbreaking. **This isn't "Day-Of" coordination, or a "Venue Coordinator" you are working with. Wedding Management is so much more. And best of all, you get all of it included when you book Orchard View Lavender Farm.**

June Beri's team doesn't just show up last minute, when you've already had to figure it all out on your own... We are different. We give you all the tools, platforms, resources and support you need to plan from DAY 1. Our team gets to know you intimately, so the day-of we aren't just ready to run a seamless wedding, but we are there as your right hand creating an extraordinary & memorable experience for you and your guests.



# ONBOARDING

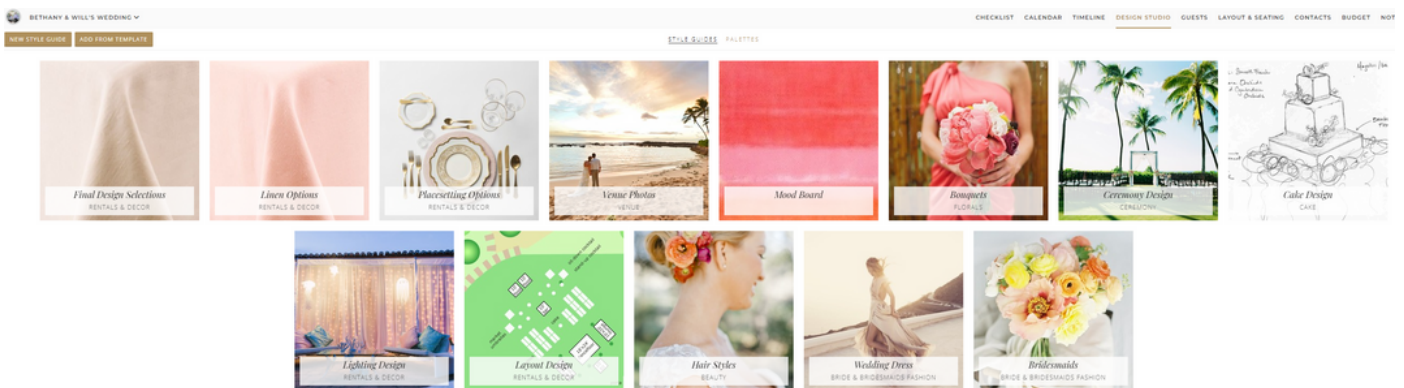
Day 1

- **Vision & Detail Questionnaire:** after you have signed your contract with Orchard View Lavender Farm and made your first deposit, you will be sent a detailed questionnaire to give us better insight into your vision.
- **Foundation Meeting/ Onboarding:** after you have submitted your questionnaire you will be invited for a virtual Onboarding to determine your priorities, discuss vendors and walk you through our collaborative Wedding Planning Portal, Aisle Planner.
- **Aisle Planner Client Portal "AP":** access granted to your Planning Portal which you will use throughout your planning journey. Within AP you will find *pertinent information regarding Marriage Applications, Gratuities, Processional Order and Inventory, Checklist, Budgeting, Mood Boards, Guest Manager, Floorplans, Vendor & Contract Storage, Payment Scheduling Reminders and so much more.*



"Without question, the perfect wedding does not come together on its own. Every detail matters, perfection is essential, the minutia are overwhelming...especially when you do it in three months! Step in Kasia and the June Beri team, individuals who not only meet, but far exceed the punctiliousness and drive necessary to create the most wonderful wedding."

Silvia & Sergio



# PLANNING

Throughout

- **Etiquette Guidance & Strategic Support:** we are here to address all of your etiquette questions and provide strategic support when contemplating decisions. Two strategic calls can be scheduled monthly, however you can email any questions that you may have at any time.

# PRODUCTION

## 45 Day Walkthrough

- **Planner:** 60 days prior, your assigned planner will reach out to you to introduce themselves and schedule your walkthrough.
- **Walkthrough:** 45 days prior your planner will meet with you at your venue to discuss logistics, day-of details, venue guidelines and the timeline.
- **Timeline Development:** a detailed timeline will be created in collaboration with each vendor to streamline day-of execution.
- **Meteorologist:** 3 days prior to your wedding, our Meteorologist will track and report expected hourly conditions specific to Orchard View Lavender Farm.

# WEDDING DAY

## Management

- **Day-of Wedding Management:** up to (10 hours).
- **Day-of Staffing:** One planner & wedding assistant(s).
- **Vendor Management:** day-of each vendor will be met by the planning team and accompanied to their designated set up and maintain ongoing communication throughout the event.
- **Couple & Bridal Party Services:** our team will bustle dresses, pin boutonnieres, and address any emergency needs that arise throughout the evening. We bring steamers and a fully loaded emergency bag.
- **Personal Inventory:** should you decide to have any personal items to display or utilize at your wedding our team will put them out and collect them for you at the end of the evening. Those items include: card boxes, champagne flutes for the couple, guest book, favors, escort cards, cake topper, cake server/ knife set, and pictures.



- **Ceremony- processional/ recessional:** our team will line you up and cue the entire bridal party down the aisle.
- **Coordination of Reception:** working with the DJ/Band and maître d', you will be prompted for all formalities and traditions throughout the event.
- **Guest Point of Contact:** guests will be welcomed by the planning team and guided throughout the event through transitions from ceremony to cocktail, and cocktail to reception.
- **Distribution of all payments/gratuities:** any final payments and gratuities will be distributed throughout the evening on your behalf.
- **Departure & Clean-up Supervision:** we will oversee the departure of your guests at the close of the event and supervise the cleanup/breakdown of your vendors.



# POST WEDDING

## *Offboarding*

- **Offboarding:** as your event has concluded we have one final meeting to provide you with information about your vendors, marriage license submissions, and steps to move on to the next chapter of your life.



"All of our guests were complimenting how everything was so organized and on time without any of the the chaos and panic. I cannot recommend June Beri enough and thank you for making our day absolutely perfect!!!"

*Virian & Simon*



**ONE WEDDING.  
THOUSANDS OF  
MOMENTS.**



**BRILLIANT  
PLANNING  
IS THE SECRET  
BEHIND EVERY  
EXTRAORDINARY  
WEDDING.**

